

**VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
THURSDAY, JULY 12, 2018 – 6:00 PM
COUNCIL CHAMBERS - 660 MAIN STREET
LOS LUNAS, NM 87031**

PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING
YOUR COOPERATION IS APPRECIATED

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.
- PUBLIC INPUT FORUM.

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

MONICA CLARKE **1. FIXED ASSET REMOVAL FROM INVENTORY LISTING AND FIXED ASSET DISPOSAL.**

TAB

1.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove

BACKGROUND AND RATIONALE:

Pursuant to the statutory authority under the Audit Act, specifically Section 2.2.2.10.W of the 2018 State Audit Rule, capital asset inventory that is capitalized under historical thresholds (under \$5,000) can be eliminated from fixed asset inventory listing. These assets will not be disposed of and will only be removed from the fixed asset spreadsheets. This change will allow the Village to manage fixed assets greater than the \$5,000 threshold more effectively. One vehicle, categorized under Community Development, will be removed and disposed of. This vehicle was deemed a total loss by insurance company due to accident that occurred in FY 2017. Pursuant to Section 13-6-1 NMSA 1978 Disposition of obsolete, worn-out or unusable tangible personal property, the disposal of fixed assets must be approved by the governing authority.

MONICA CLARKE **2. RESOLUTION 18-15 – COMMITMENT OF FUND BALANCE UNDER GASB 54 FOR I-25 INTERCHANGE AND EAST-WEST CORRIDOR PROJECT.**

TAB

2.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove

BACKGROUND AND RATIONALE:

The Village continues to look for every opportunity to move forward on the I-25 Interchange and East-West Corridor Project. We have been advised that part of our effort should include a local matching amount that will help the Village qualify for federal grants, and get the project listed on the STIP (State Transportation Improvement Program). During the budget process, the Governing Body directed staff to commit \$2,500,000 of estimated General Fund balance towards the completion of this project. Therefore, under Governmental Accounting Standards Board (GASB) Statement No. 54, and as per the Village of Los Lunas Accounting Policies and Procedures Manual, Resolution 18-15 is presented to the Governing Body, and is the mechanism by which the Village intends to commit these funds for this purpose.

CHRISTINA AINSWORTH **3. RESOLUTION 18-12 – RESOLUTION AMENDING THE FIESTA AREA PLAN.**

TAB

3.

ACTION REQUESTED OF COUNCIL:

PUBLIC HEARING. Approve or disapprove

BACKGROUND AND RATIONALE:

A Resolution of the Village of Los Lunas amending the Fiesta Area Plan in order to revise the regulations for zoning standards and update outdated language for future subdivision submissions.

CHRISTINA AINSWORTH **4. ORDINANCE 438 – AN ORDINANCE UPDATING THE LAND USE ASSUMPTIONS, AND AMENDING ORDINANCES 220 AND 319, WHICH ESTABLISHED THE IMPACT FEE ORDINANCE, REPLACING SECTION 13.16.140 (SCHEDULE OF IMPACT FEES) IN ORDER TO UPDATE THE SCHEDULE OF IMPACT FEES.**

TAB 4.

ACTION REQUESTED OF COUNCIL:
PUBLIC HEARING. Approve or disapprove

BACKGROUND AND RATIONALE:

An impact fee committee was assembled last year to review the land use assumptions that were used to develop the impact fees as they were adopted. The committee recommends changes to the impact fee schedule based on the land use assumption updates and current market conditions.

MICHAEL JARAMILLO **5. RESOLUTION 18-16 – NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2020/2021 TAP FUNDS.**

TAB 5.

ACTION REQUESTED OF COUNCIL:
Approve or disapprove

BACKGROUND AND RATIONALE:

The Village of Los Lunas Public Works Department is requesting to permission to submit a grant application to the New Mexico Department of Transportation (NMDOT) Transportation Alternative Program (TAP). This application is for grant assistance in the amount of \$515,000; however, a local match of 14.56% match is required. The NMDOT requires a resolution be approved and passed by the Village of Los Lunas governing body. The funds would be dedicated to the design and construction of Sun Ranch Trail Improvements which improves connectivity to Huning Ranch Neighborhood and Jubilee Active Adult Community.

MICHAEL JARAMILLO **6. RESOLUTION 18-17 – NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2020/2021 TAP FUNDS.**

TAB 6.

ACTION REQUESTED OF COUNCIL:
Approve or disapprove

BACKGROUND AND RATIONALE:

The Village of Los Lunas Public Works Department is requesting to permission to submit a grant application to the New Mexico Department of Transportation (NMDOT) Transportation Alternative Program (TAP). This application is for grant assistance in the amount of \$495,000; however, a local match of 14.56% match is required. The NMDOT requires a resolution be approved and passed by the Village of Los Lunas governing body. The funds would be dedicated to the design and construction of the Jubilee Recreational Trail.

7. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters will be discussed in closed session:

TAB 7.

- a) Hire FT Solid Waste Superintendent – Solid Waste Department / Public Works.
- b) Hire FT Park Technician – Parks & Recreation Department / Community Services.
- c) Hire Community Development Planning Technician – Community Development.
- d) Hire FT Fire Lieutenant – Fire Department.

8. APPROVAL OF MINUTES

TAB 8.

- a) Minutes from June 21, 2018 Council Meeting.

9. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.