



VILLAGE OF LOS LUNAS

APPLICATION FOR WATER/SEWER/REFUSE SERVICE

660 MAIN ST NW

LOS LUNAS, NM 87031

PHONE: 505-839-3841

APPLICANT INFORMATION for BUSINESS/COMMERCIAL ACCOUNTS

Company Name: (Please print)

BUSINESS PHONE:

CELL NUMBER:

SERVICE ADDRESS:

Mailing Address: (If different from above)

Have you had previous service with the Village of Los Lunas? Yes ☐ No ☐

If yes, previous address and Business name on account:

OFFICE USE ONLY:

Application date:

Current Bus Lic# _____ (if appli.)

Trash ONLY Y ☐ N ☐ If yes:

Can/Bin Size _____

Bulk Meter Only ☐ (attach Bulk Meter Application)

Emergency Contact Name:

Phone Number:

Type of Account: Owner ☐ Lessee ☐

Please provide the following: Property ownership Papers / Lease or Rental Agreement

Name of Property Owner/Manager/Mortgage Co:

Phone Number:

PLEASE READ THE FOLLOWING TERMS OF APPLICATION AND SERVICE

- Meter Deposit Fees:** To establish a water, sewer and/or garbage account, every customer shall complete an application with the Village of Los Lunas Utility Division in a timely manner. All new commercial accounts shall provide a deposit of one hundred dollars (\$100.00) for services, twenty-one hundred fifty dollars (\$2000.00 + \$150.00 connection fee) for bulk meters, and one hundred dollars (\$100.00) for approved trash only services.
- Payment Due:** All bills for service are due on the 1st day of the month; payments received after the ninth day of the month will be considered in arrears and subject to late fees of 10% of the balance owing.
- Reconnection Charges:** Any customer whose service is disconnected for nonpayment will be required to pay a reconnection fee of fifteen dollars (\$15.00) in addition to all other fees and charges before being reconnected to the utility.
- Tampering Charges:** Any customer in violation of Ordinance 13.04.080 tampering with the meter will be assessed a fine of not less than one hundred fifty dollars (\$150.00) or no more than five hundred dollars (\$500.00) per day.
- Returned Check Charge:** Any *payment method* returned for any reason will be assessed a twenty-five dollar (\$25.00) service charge! You *will* be required to pay the amount of the returned item plus the returned item fee in *cash or by money order*. (Returned checks *cannot* be redeposited! If notice of three checks have been returned, checks will no longer be accepted as payment on the account.)
- Trash:** Please contact The Utility Division for bin cost and lease options available. ORD.8.12.090 D
- Sewer:** Charges for sewer are based on the billed amount of water usage each month. ORD 13.08.120 C.
- Final Bills:** It is the responsibility of the account holder to advise the Village Utility Billing Division 10 days prior to vacating the premises of the business to generate a final bill to close the account. Your deposit will be applied to your final bill. All final bills are due upon receipt.

I have read and agree to the terms of application ____ (Please initial)

Refer to ORD Chapter 13.04 for complete terms and conditions

APPLICANT SIGNATURE:

OFFICE USE ONLY

Meter Number

Reading

Fees Paid \$

Account Number

Receipt Number

Service Address