



VILLAGE OF LOS LUNAS

APPLICATION FOR WATER/SEWER/REFUSE SERVICE

660 MAIN ST NW

LOS LUNAS, NM 87031

PHONE: 505-839-3841

APPLICANT INFORMATION for BUSINESS/COMMERCIAL ACCOUNTS

| | | | |
|---|---------------------|--|--|
| Company Name: (Please print) | | OFFICE USE ONLY: | |
| BUSINESS PHONE: | CELL NUMBER: | Application date: | |
| SERVICE ADDRESS: | | Current Bus Lic# _____ (if appli.) | |
| Mailing Address: (If different from above) | | Trash ONLY <input checked="" type="checkbox"/> N <input checked="" type="checkbox"/> If yes: | |
| Have you had previous service with the Village of Los Lunas? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> | | Can/Bin Size _____ | |
| If yes, previous address and Business name on account: | | Bulk Meter Only <input checked="" type="checkbox"/> (attach Bulk Meter Application) | |

| | |
|--------------------------------|----------------------|
| Emergency Contact Name: | Phone Number: |
|--------------------------------|----------------------|

| |
|--|
| Type of Account: Owner <input checked="" type="checkbox"/> Lessee <input checked="" type="checkbox"/> |
|--|

Please provide the following: Property ownership Papers / Lease or Rental Agreement

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|--|----------------------|
| Name of Property Owner/Manager/Mortgage Co: | Phone Number: |
|--|----------------------|

PLEASE READ THE FOLLOWING TERMS OF APPLICATION AND SERVICE

- Meter Deposit Fees:** To establish a water, sewer and/or garbage account, every customer shall complete an application with the Village of Los Lunas Utility Division in a timely manner. All new commercial accounts shall provide a deposit of one hundred dollars (\$100.00) for services, twenty-one hundred fifty dollars (\$2000.00 + \$150.00 connection fee) for bulk meters, and one hundred dollars (\$100.00) for approved trash only services.
- Payment Due:** All bills for service are due on the 1st day of the month; payments received after the ninth day of the month will be considered in arrears and subject to late fees of 10% of the balance owing.
- Reconnection Charges:** Any customer whose service is disconnected for nonpayment will be required to pay a reconnection fee of fifteen dollars (\$15.00) in addition to all other fees and charges before being reconnected to the utility.
- Tampering Charges:** Any customer in violation of Ordinance 13.04.080 tampering with the meter will be assessed a fine of not less than one hundred fifty dollars (\$150.00) or no more than five hundred dollars (\$500.00) per day.
- Returned Check Charge:** *Any payment method* returned for any reason will be assessed a twenty-five dollar (\$25.00) service charge! You *will* be required to pay the amount of the returned item plus the returned item fee in *cash or by money order*. (Returned checks *cannot* be redeposited! If notice of three checks have been returned, checks will no longer be accepted as payment on the account.)
- Trash:** Please contact The Utility Division for bin cost and lease options available. ORD.8.12.090 D
- Sewer:** Charges for sewer are based on the billed amount of water usage each month. ORD 13.08.120 C.
- Final Bills:** It is the responsibility of the account holder to advise the Village Utility Billing Division 10 days prior to vacating the premises of the business to generate a final bill to close the account. Your deposit will be applied to your final bill. All final bills are due upon receipt.

I have read and agree to the terms of application _____ (Please initial) **Refer to ORD Chapter 13.04 for complete terms and conditions**

APPLICANT SIGNATURE:

OFFICE USE ONLY

| Meter Number | Reading | Fees Paid \$ |
|-----------------|----------------|--------------|
| Account Number | Receipt Number | |
| Service Address | | |