



Small Community • Big Possibilities

VILLAGE OF LOS LUNAS

APPLICATION FOR WATER/SEWER/REFUSE SERVICE

P.O. BOX 1209 660 MAIN ST NW, LOS LUNAS, NM 87031

PHONE: 505-839-3841 FAX: 505-352-3599

(Deposit authorization forms can be available upon request by contacting our office)

APPLICANT INFORMATION –RESIDENTIAL SERVICES

NAME(S): LAST, FIRST (Please print names of all new owner(s)/renter(s))		OFFICE USE ONLY Application Date: _____ Copy of ownership/lease papers <input type="checkbox"/> Outstanding Village Utility Bill? Yes <input type="checkbox"/> No <input type="checkbox"/> (must be paid) Trash can on site: Yes <input type="checkbox"/> No <input type="checkbox"/> Trash can # _____ Water on at site: Yes <input type="checkbox"/> No <input type="checkbox"/>	
PHONE:	ALTERNATE PHONE:		
SERVICE ADDRESS:			
Mailing Address: (If different from above)			
Driver's License # and Exp. Date:			
Driver's License # and Exp. Date:			
Previous address:			
Emergency Contact Name:		Phone Number:	
Type of Account: Owner <input type="checkbox"/> Renter <input type="checkbox"/> Real Estate Contract <input type="checkbox"/> Commercial <input type="checkbox"/> Builder <input type="checkbox"/>			

The following must be provided with application: Closing Papers / Real Estate Contract / Lease or Rental Agreement/Ownership

Name of Property Owner/Manager/Mortgage Co:	Phone Number:
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PLEASE READ THE FOLLOWING TERMS OF APPLICATION AND SERVICE

- Meter Deposit Fees must be provided with application:** To establish a water, sewer and/or garbage account, every customer shall complete an application with the Village of Los Lunas Utility Division in a timely manner. All new accounts shall provide a deposit of twenty-five dollars (\$25.00) for residential owners and real estate contracts, a minimum of seventy-five dollars (\$75.00) for renters (unless agreement states different), one hundred dollars (\$100.00) for commercial, twenty-one hundred fifty dollars (\$2000.00 + \$150.00 connection fee) for bulk meters, and one hundred dollars (\$100.00) for approved trash only services. Previous Balances with the Village Utility must be paid in full to establish new service.
- Payment Due:** All bills for service are due on the 1st day of the month; payments received after the ninth day of the month will be considered in arrears and subject to late fees of 10% of the balance owing.
- Reconnection Charges:** Any customer whose service is involuntarily disconnected due to past due will be required to pay a reconnection fee of fifteen dollars (\$15.00) in addition to the past due amount before being reconnected to the utility.
- Tampering Charges:** Any customer in violation of Ordinance 13.04.080 tampering with the meter will be assessed a fine of not less than one hundred fifty dollars (\$150.00) or no more than five hundred dollars (\$500.00) per day.
- Returned Check Charge:** Any payment method returned for any reason will be assessed a twenty-five dollar (\$25.00) service charge! You will be required to pay the amount of the returned item plus the returned item fee in **cash or by money order**. (Returned checks cannot be redeposited! If notice of three checks have been returned, checks will no longer be accepted as payment on the account.)
- Trash:** The trash can remains with the property. Your trash can is your responsibility. Please have your trash can at your curb by 7am on your scheduled day for collection. Place your address on the outside of the can. **If Lost or Stolen You are responsible for Payment to acquire a new can.** The Cost is \$69.17. Please contact The Utility Division for payment options available. ORD.8.12.090 D

I have read and agree to the terms of application ____ (Please initial) Refer to ORD Chapter 13.04 for complete terms and conditions

APPLICANT SIGNATURE:

OFFICE USE ONLY

Meter Number	Reading	Fees Paid \$
Account Number	Receipt Number	
Service Address		