



Small Community • Big Possibilities



ADMINISTRATION DEPARTMENT  
Utility Billing Division

Date: \_\_\_\_\_ Receipt#: \_\_\_\_\_

Deposit: \$2000.00 (ANY APPLICABLE REFUND DUE TO BACK TO CUSTOMER WILL BE PROVIDED BY CHECK WITHIN 6-8 WEEKS)

Connection Fee: \$150.00

Serial #: \_\_\_\_\_

Beginning Read: \_\_\_\_\_ End Read/Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

I \_\_\_\_\_ REQUEST WATER SERVICE FROM HYDRANT ON \_\_\_\_\_  
BULK ACCOUNT # \_\_\_\_\_

\_\_\_\_ (Initial) IF METER IS NOT RETURNED ON THE PROJECT COMPLETION DATE SPECIFIED, A LIQUIDATED DAMAGE FEE OF \$100.00 PER WEEK SHALL BE ASSESSED AND DUE UPON DATE OF RETURN.

\_\_\_\_ (Initial) READINGS SHALL BE INSPECTED IN THE UTILITY BILLING OFFICE THE 1<sup>ST</sup> WEEK OF THE MONTH OR YOUR ACCOUNT WILL BE ASSESSED A \$150.00 FEE.

\_\_\_\_ (Initial) IF BULK METER IS RETURNED INOPERABLE OR IN NEED OF REPAIR, DAMAGE FEES SHALL BE ASSESSED BY VILLAGE PERSONNEL AND APPLIED TO THE ACCOUNT.

\_\_\_\_ (Initial) METER SHALL NOT TO BE LEFT UNATTENDED OR ATTACHED TO A HYDRANT OVER NIGHT THIS WILL RESULT IN CONFISCATION AND \$325.00 FEE.

\_\_\_\_ (Initial) METER IS LEAVING UTILITY BILLING OFFICE WITH RED GATE VALVE ATTACHED, IF METER IS NOT RETURNED WITH THIS PIECE ATTACHED AND IN WORKING CONDITON, IT WILL RESULT IN FORFEITURE OF THE WHOLE DEPOSIT THAT IS PLACED.

I ACCEPT THE RESPONSIBILTY OF THE BULK METER AND WILL RETURN IT IN WORKING OPERABLE CONDITON SPECIFIED ON THE PROJECT COMPLETION DATE. IT SHALL BE THE RESPONSIBILITY OF THE LEASEE TO NOTIFY THE VILLAGE OF ANY EXTENSIONS FOR USE OF THE BULK METER.

\_\_\_\_\_  
CUSTOMER SIGNATURE

CHARLES GRIEGO  
MAYOR

GINO ROMERO  
COUNCILOR

JAMES T. RUNYON  
COUNCILOR

MATTHEW D. CHAVEZ  
COUNCILOR

CHRISTOPHER S. ORTIZ  
COUNCILOR

GREGORY D. MARTIN  
VILLAGE ADMINISTRATOR