



Rental Agreement

1. Cost is a flat rate of \$350
2. Maximum of 45 cars are allowed. No campers/RVs/trailers
3. Non-Refundable \$100 deposit (applied toward total cost of rental) must be made at time of booking. Balance of fee to be paid within 2 business days of event.
4. Groups are responsible for the marketing, sale, and collection of tickets.
5. Groups will be allowed to set their own ticket price
6. Booking requests must be made a minimum of 21 days prior to the requested date.
7. Groups must provide the VLL Parks and Recreation with the movie they are requesting to show at the time this form is submitted
8. VLL has the right to deny any movie request
9. Groups must provide their own DVD (widescreen format) to the projectionist a minimum of one hour prior to show time.
10. Only one movie will be allowed to be shown per rental.
11. Groups are allowed to bring in their own food to provide to their groups but must not sell food unless a permit from the NM Department of Health has been obtained. The sale of small, prepackaged items (candy, drinks, etc.) is allowed without a health permit.
12. Outside catering or food trucks are allowed but must be cleared with VLL Parks & Rec prior to the event.
13. No alcohol is allowed
15. Groups must make sure the area is free of litter before departing.
17. In the case of inclement weather, we will reschedule to an available date. If rescheduling is not possible, a refund will be issued.

Group Name

Group Contact Person

Phone

Email Address

Movie Request

Date Request

Alternate Date



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- No alcohol or illegal drugs shall be allowed on premises at any time and there shall be no smoking within any building.
- Building or other area shall be cleaned immediately upon termination of activity and all furniture returned to original arrangement. Failure to do so may result in termination of any future use of the facilities at the discretion of the Site Manager or Village Administrator.
- The “responsible person” or their designee must be present when facilities are open and in use.
- Except as specifically permitted by the Site Manager, there shall be no access to the use of facility telephones, copiers, or other Village equipment.
- Any damage done to Village property during the term of applicant’s use of Village facilities shall be paid for by applicant upon submission of a bill from Village of Los Lunas. The Village of Los Lunas shall have the sole right to determine the extent and value of such damage. Activities with 50 or more participants shall require a security guard at applicant’s expense. Applicants must always abide by the occupancy restrictions for the facility.

By signing this waiver, I shall save, indemnify & hold harmless the Village, its officers, and employees from any claims for the loss, damage or injury to any person or property which results from my use of the Property or participation in this program/event. By signing this waiver, each party agrees that it shall be responsible for liability arising from personal injury or damage to property occasioned by its own agents or employees in the performance of this Agreement, subject in all cases to the immunities and limitation of the New Mexico Tort Claims Act (NMSA 1978, Section 41- 4-1, et seq.) and any amendments thereto. This section is intended only to define the liabilities between the parties hereto and it is not intended to modify, in any way, the parties’ liabilities as governed by common law or the New Mexico Tort Claims Act. The parties and their “public employees,” as defined in the New Mexico Tort Claims Act, do not waive sovereign immunity, and do not waive any defense or limitations of liability pursuant to law. No provision in this Agreement modifies and/or waives any provision of the New Mexico Tort Claims Act.

Responsible Party Printed Name

Signature

Date

Approved by VLL Parks & Rec

Signature

Date