

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, JULY 11, 2019**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, July 11, 2019 in regular session at 6:00 PM at the Council Chambers. Roll call was taken and the following were present: Charles Griego, Gino Romero, Cruz Munoz and Phillip Jaramillo.

Mayor:	Charles Griego
Mayor Pro Tem:	Christopher Ortiz
Council:	Gino Romero Phillip Jaramillo Cruz Munoz

Also present were: Gregory D. Martin, Debra Sanchez, Rhonda Sanchez, Bob Anderson, Sandy Schauer, Misty Shippet, and Eric Saiz.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- **CALL MEETING TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- **APPROVAL OF AGENDA.**
- **PUBLIC INPUT FORUM.**

- 1. RESOLUTION 19-14 – CENSUS 2020 COMPLETE COUNT COMMITTEE APPOINTMENTS.**
- 2. RESOLUTION 19-16 – 2019/2020 BASE SALARY PLAN FOR THE VILLAGE OF LOS LUNAS.**
- 3. REQUEST TTRANSFER THE MAMBA S.W.A.T. VEHICLE AND REMOVE FROM FIXED ASSETS.**
- 4. INFRASTRUCTURE BUDGET REQUEST 2019/2020.**
- 5. ADMINISTRATION BUDGET REQUEST 2019/2020.**
- 6. VILLAGE OF LOS LUNAS RETROREFLECTIVITY SIGN REPLACEMENT PLAN – UPDATE.**
- 7. APPROVAL OF MINUTES:**
 - a. Minutes from June 20, 2019 Council Meeting.**
 - b. Minutes from June 5, 2019 – Police & Fire Staffing Analysis & Village Compensation & Classification Study.**
- 8. ADJOURNMENT.**

- **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Charles Griego brought the meeting to order and welcomed the audience.

- **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Erika and Janette to lead the Council and audience in the Pledge of Allegiance.

- **APPROVAL OF AGENDA.**

Mayor Griego announced that Item 5 would be removed from the agenda at the request of Council Romero. Mayor Griego then asked if there were any changes or corrections to the council agenda – there were none. Mayor Griego asked for a motion.

APPROVAL: Motion to approve amended council agenda

MOVED: Councilman Munoz

SECONDED: Councilman Ortiz

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

- **PUBLIC INPUT FORUM.**

None.

1. RESOLUTION 19-14 – CENSUS 2020 COMPLETE COUNT COMMITTEE APPOINTMENTS.

Mr. Gregory D. Martin presented item one. A resolution was recently passed by council forming the census committee. The seven individuals appointed to this committee are Councilman Cruz Munoz, Erin Callahan, Deacon Jim Snell, Brian Baca, Claire Cieremans, Kristy Whistler and Stephanie Williams. Mayor Griego asked if council had any questions – there were none. Mayor Griego asked for a motion from council.

APPROVAL: Motion to approve appointed committee members.
MOVED: Councilman Jaramillo
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

2. RESOLUTION 19-16 – 2019/2020 BASE SALARY PLAN FOR THE VILLAGE OF LOS LUNAS.

Mr. Gregory D. Martin presented item two. This resolution will formally approve the direction the Mayor and Council would like us to move in regards to the base salary plan. Mayor Griego asked Rebekah, if the council decides to go for the full implementation of the pay increases at this time, the amount that would affect the budget would be how much. Rebekah replied, her estimation would be \$911,000.00 with everyone at step 1. Greg mentioned that the resolution in the council's packet was a result of the previous workshop – using the green line pay plan. If council wishes to do another aspect – the resolution can be modified to state that change. Councilman Romero asked about employees who complete certifications/education. Mr. Carlson replied the education has to be related to the job. Councilman Romero asked how the communication would be sent to staff, because the way it is right now is clear as mud. Mr. Carlson said that they have scheduled briefings for staff to attend. Mayor Griego asked if council had any questions – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve resolution 19-16.
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

APPROVAL: Motion to approve resolution 19-16 as amended.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

3. REQUEST TO TRANSFER THE MAMBA S.W.A.T. VEHICLE AND REMOVE FROM FIXED ASSETS.

Police Chief Naithan Gurule presented item three. The Police Department is requesting to transfer the Mamba S.W.A.T. vehicle back to the 1033 program – it is too expensive and not cost effective. Mayor Griego asked Council for a decision.

APPROVAL: Motion to approve transfer of Mamba.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

4. INFRASTRUCTURE BUDGET REQUEST 2019/2020.

Mr. Michael Jaramillo presented item four. Mr. Jaramillo is requesting a budget request for 2019/2020. The Public Works is requesting to add a budget line item within the Infrastructure Fund. The request is to add \$150,000.00 for Main Street landscape improvements between Canal and Los Cerritos Road in front of the New Mexico State Campus. Improvements include – sidewalk replacement, irrigations, trees, plants, and rock and park benches. Molzen-Corbin is working on a preliminary plan, but was not ready to submit the plan. Department of Transportation is on board – they put in the original landscape and the Village has somewhat kept it up.
Informational purposes only.

5. ADMINISTRATION BUDGET REQUEST 2019/2020.

ITEM WAS REMOVED FROM AGENDA.

6. VILLAGE OF LOS LUNAS RETROREFLECTIVITY SIGN REPLACEMENT PLAN – UPDATE.

Mr. Michael Jaramillo presented item six. The Federal Highway Transportation Administration is requiring all governmental agencies with public road maintenance to maintain a database of traffic signs and policies on how the agency will replace these signs to meet the

retrofectivity requirements by 2015. This power point presentation is an update on the progress to meet and maintain this requirement to obtain Federal Highway Transportation funds. *Informational purposes only.*

7. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of June 20, 2019 – there was none.

MOTION: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.

Mayor Griego asked if there were corrections to the workshop minutes of June 5, 2019 – there was none.

MOTION: Motion to approve
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.

8. ADJOURNMENT.

Council meeting adjourned at 7:01PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayor