

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, JUNE 25, 2020**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, June 25, 2020 in regular session at 6:00 PM at the Council Chambers. Roll call was taken and the following were present: Mayor Charles Griego, Councilmen Christopher Ortiz, Cruz Munoz, and Gino Romero. Meeting was conducted and recorded through Webex.com.

| | |
|-----------------------|--|
| Mayor: | Charles Griego |
| Mayor Pro Tem: | Christopher Ortiz |
| Council: | Gino Romero Phillip Jaramillo Cruz Munoz |

Also present were: Gregory D. Martin, Debra Sanchez, and Martin Callahan.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- 1. RESOLUTION 20-11 – APPROVE THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.**
- 2. DESTRUCTION OF RECORDS: IPRA REQUESTS.**
- 3. RESOLUTION 20-18 – UNITED STATES BUREAU OF JUSTICE ASSISTANCE (BIA) SWB RURAL LAW ENFORCEMENT ASSISTANCE PROGRAM.**
- 4. FY 2021 INTERIM BUDGET POSITION RECLASSIFICATIONS.**
- 5. APPROVAL OF MINUTES.**
- 6. ADJOURNMENT.**

- **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

- **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Martin Callahan to lead the Council and WebEx participants in the Pledge of Allegiance.

- **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes to the agenda – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve council agenda.

MOVED: Councilman Jaramillo

SECONDED: Councilman Ortiz

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

- 1. RESOLUTION 20-11 – APPROVE THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.**

Mayor Griego asked for a motion to remove item from postponement (postponed at April 23, 2020 council meeting).

APPROVAL: Motion to remove from postponement.

MOVED: Councilman Romero

SECONDED: Councilman Ortiz

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

Mayor Griego asked for a motion to adjourn as council and go in to a public hearing to hear item one.

APPROVAL: Motion to approve.

MOVED: Councilman Ortiz

SECONDED: Councilman Romero

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.** 6:12PM

Mayor Griego asked for a recommendation from Council.

APPROVAL: Motion passed to approve resolution 20-11 and adopt findings of Planning & Zoning was made by
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – no; Councilman Munoz – no) FOR AND 2 AGAINST. Mayor Griego broke the tie – voted in favor of resolution 20-11.**
Minutes are on last page.

2. DESTRUCTION OF RECORDS – IPRA REQUESTS.

Mr. Gregory D. Martin presented item two. Request permission to destroy IPRA requests/email requests. Retention schedule is one year after the file is closed. Included are procedures, custodian of record appointment requests to review/copy and email documents, copies and emails of denial to review/copy and email documents, copies of emails of memoranda extending time to respond to request, copies and emails of memoranda stating that this department is not responsible for maintaining record requested and is forwarding request to appropriate custodian. Mayor Griego asked Council if they had any questions – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve destruction of IPRA requests.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

3. RESOLUTION 20-18 – UNITED STATES BUREAU OF JUSTICE ASSISTANCE (BIA) SWB RURAL LAW ENFORCEMENT ASSISTANCE PROGRAM.

Police Chief Naithan Gurule presented item three. This is a grant that they are applying for – looking to purchase, if awarded, additional media storage for body-worn camera video footage and digital platform for the communications tower to improve radio transmission. The Bureau of Justice has made funds available in the amount of up to \$150,000 to rural law enforcement agencies within boarder states. Councilman Romero commented that he likes that the Police Department goes out to locate grants for funding. Also thanked PD how they have responded and operated through this virus and how they have worked with the state. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve resolution 20-18.
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

4. FY 2021 INTERIM BUDGET POSITION RECLASSIFICATIONS.

Mr. Gregory D. Martin presented item four. Council were provided a memo that summarizes the different reclassifications that were approved at the budget workshop. Also provided were the minutes and recording of that meeting. There is one recommendation that should be reviewed that was not part of the previous recommendations – it was a late request. Mayor Griego asked to review the new recommendation. Greg commented that due to the recent vacancy of the HR Manager, the incumbent/employee submitted a JDQ, which was reviewed and reclassified from a Grade F to a Grade G. There is no change in title, but due to the added responsibilities, we felt it was recommended to make that change. These changes will not revert back to the HR Manager; they will remain with the HR Technician. Councilmen Ortiz and Romero feel that there are way too many reclassifications being done especially after the study. Councilman Romero feels the study was done incorrectly. Councilman Ortiz questioned the Administrative Assistant – the two part time positions are being combined to create the FT Administrative Assistant. Council commented that they need an extra day to review for future budget workshops. Mayor Griego asked Council for a recommendation.

APPROVAL: Motion to approve.
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

5. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of June 11, 2020 – there were none.

MOTION: Motion to approve.
MOVED: Councilman Munoz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

6. ADJOURNMENT.

Council meeting adjourned at 6:13PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayor

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, JUNE 25, 2020**

1. RESOLUTION 20-11 – APPROVE THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.

Ms. Erin Callahan presented item one. Erin introduced Jill Sweeney, Bond Counsel for the Village – she would also be presenting. Erin continued with her presentation. This is an application to form a Public Improvement District (PID) in the Fiesta area. There has been a minor amendment to the document since the last presentation. The developer has agreed to develop a certain minimum percentage of private amenities in the subdivision. One of the “sticking points” for council – there were many amenities discussed but none could be held to the document for the Fiesta PID. The developer agreed to develop them even those are private amenities that will not be financed through the PID bonds. Councilman Romero commented on the amenities that were provided by the developer, are these covered through the PID. Erin replied in the most recent application, there was an update to the development agreement that agreed to some private amenities through the agreement. Developer also provided document that listed those amenities (landscaping improvements and certain improvements to open space). Erin also mentioned that these would not be paid for through PID bonds. Mayor Griego asked about the duration of the PID bond. Chat box – how long would a homeowner have to pay on the PID’s. Mike Sivage replied normally a 30-year bond. (Audio complications with Jill Sweeney). Councilman Munoz commented on items in the documents under Letter H and J. Concern special levy will not cover 100% of the infrastructure. Jill Sweeney replied that the developer is responsible for putting in the remainder of the cost. Councilman Munoz also commented on the cost to the homeowner – he quoted \$22,500 for the homeowner (\$750/yr. for 30 yrs.). Mayor Griego asked if the governing body will be the PID Board members - Jill replied yes. Mayor asked if there were any other members – Jill replied no. The board will serve as the District Board and serving ex-officio as the Treasurer for certain, bookkeeping responsibilities will be Mr. Sivage. Mayor Griego asked if there were any more questions from Council or from audience (WebEx) – Erin mentioned that there was a message in the chat box from Clarisa Chavez – is the Village being paid for the accounting and billing. Erin replied that the Village is not responsible for the accounting. Mr. Sivage commented that the PID District pays for these services. Mayor Griego asked for a motion from Council to close the public hearing.

APPROVAL: Motion to adjourn from public hearing.

MOVED: Councilman Romero

SECONDED: Councilman Ortiz

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**