

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, APRIL 27, 2023**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, April 27, 2023, in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Christopher Ortiz, Councilman James Runyon, Councilman, Cruz Munoz and Councilman Gino Romero were present. Meeting was conducted in person and recorded through TEAMS.

Mayor:	Charles Griego
Mayor Pro Tem:	James Runyon, excused
Council:	Gino Romero Christopher Ortiz Cruz Munoz, excused

Also present were Debra Sanchez, Gregory D. Martin, Luis Brown, and Craig Donahoe. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **LIQUOR LICENSE FOR 785 MAIN ST. SW.**
2. **FINAL PLAT APPROVAL FOR VALLECITO OESTE AT FIESTA.**
3. **INFRASTRUCTURE ACCEPTANCE VALLECITO OESTE AT FIESTA.**
4. **RESOLUTION 23-03 – A RESOLUTION PERMITTING A SPECIAL USE AMENDMENT OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.**
5. **COMMUNITY DEVELOPMENT DEPARTMENT RECORDS DESTRUCTION.**
6. **APPROVE IMPACT FEES CAPITAL IMPROVEMENT PLAN CITIZEN ADVISORY COMMITTEE.**
7. **EXECUTIVE SESSION**
 - a) Hire FT Library Technician – Library Department.
 - b) Hire 5 (five) – Seasonal Summer Recreation College Aides- Recreation Division / Parks and Recreation Department.
 - c) Hire 16 (sixteen) – Seasonal Summer Recreation High School Aides – Recreation Division / Parks and Recreation Department.
 - d) Hire 30 (thirty) – Seasonal Summer Youth Participants – Human Resources Division / Administration Department.
 - e) Hire FT Recreation Supervisor – Recreation Division / Parks and Recreation Department.
8. **APPROVAL OF MINUTES:**
 - a) Minutes from April 13, 2023, Council Meeting.
9. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Ralph Mims to lead the Council and TEAMS participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego announced Item 4 was withdrawn from agenda. With that amendment, Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve agenda as amended.

MOVED: Councilman Ortiz

SECONDED: Councilman Romero

CARRIED: Motion passed on a vote of 2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.

● **PUBLIC INPUT FORUM.**

None.

1. LIQUOR LICENSE FOR 785 MAIN ST. SW.

Mayor Griego asked for a motion from Council to adjourn and go into a public meeting.

APPROVAL: Motion to approve agenda as amended.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.**
Debra Sanchez swore in Erin Callahan and owner of Cuco's. Minutes are on last page. Adjourned at 6:01PM

Mayor Griego asked for a recommendation from Council.

APPROVAL: motion to approve liquor license
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz - yes) FOR AND 0 AGAINST.**

2. FINAL PLAT APPROVAL FOR VALLECITO OESTE AT FIESTA.

Mayor Griego asked for a motion from Council to adjourn and go into a public meeting.

APPROVAL: Motion to approve agenda as amended.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.**
Debra Sanchez swore in Erin Callahan and Steve Hernandez. Adjourned at 6:06PM. (Items two and three were presented together).

Mayor Griego asked for a recommendation from Council.

APPROVAL: motion to approve final plat
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz - yes) FOR AND 0 AGAINST.**

3. INFRASTRUCTURE ACCEPTANCE VALLECITO OESTE AT FIESTA.

Mayor Griego asked for a recommendation from Council.

APPROVAL: Motion to approve infrastructure acceptance
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.**

4. RESOLUTION 23-03 – A RESOLUTION PERMITTING A SPECIAL USE AMENDMENT OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.

Item was withdrawn from agenda.

5. COMMUNITY DEVELOPMENT DEPARTMENT RECORDS DESTRUCTION.

Ms. Erin Callahan presented item five. This is a routine item from the Community Development Department per state statute administrative code for certain records that we keep. They have been going through old paper records that have been in their archives. Requesting permission to destroy records that are outdated. Mayor Griego asked Council if they had any questions – there were none. Mayor Griego asked for a recommendation.

Mayor Griego asked for a motion from Council to adjourn and resume as a council.

APPROVAL: Motion to approve agenda
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.**

6. APPROVE IMPACT FEES CAPITAL IMPROVEMENT PLAN CITIZEN ADVISORY COMMITTEE.

Ms. Erin Callahan presented item six. An advisory committee to review impact fee capital improvements must be appointed by the governing body of the municipality prior to approval of impact fee capital improvements plan or the approval or amendment of any impact fees. The recommended committee are Michael Sivage, Scott Edeal, Ruth Huning-Gonzales, Gus Harbaugh, and Andy Gomez. Mayor Griego asked for a motion from Council to adjourn and resume as a council.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.**

7. EXECUTIVE SESSION

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matter may be discussed in closed session: hiring of a FT Library Technician, hire five Seasonal Summer Recreation College Aides, hire sixteen Summer Recreation High School Aides, hire thirty Seasonal Summer Youth Participants, and the hiring of the FT Recreation Supervisor will be discussed but no decision will be made due to a lack of a quorum.

APPROVAL: Motion to adjourn into executive session
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST. 6:18PM**

At 6:46PM, Mayor Griego asked for a motion from Council indicating that they discussed the hiring of a FT Library Technician, hire five Seasonal Summer Recreation College Aides, hire sixteen Summer Recreation High School Aides, and hire thirty Seasonal Summer Youth Participants.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST. 6:46PM**

Regarding the hiring of a FT Library Technician, Mayor Griego put up the name of Sabastian Baca.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST**

Regarding the hiring of five Seasonal Summer Recreation College Aides – list was given to Marcos Castillo, HR Director.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST**

Regarding the hiring of sixteen Seasonal Summer Recreation High School Aides – list was given to Marcos Castillo, HR Director.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST**

Regarding the hiring of thirty Seasonal Summer Youth Participants – list was given to Marcos Castillo, HR Director.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST**

The FT Recreation Supervisor – could not be hired at this time due to a direct relationship with a council member (no quorum). Will be tabled until next council meeting (May 11, 2023).

8. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of the April 11, 2023, Council Meeting – there were none.

APPROVAL: Motion to approve

MOVED: Councilman Ortiz

SECONDED: Councilman Romero

CARRIED: Motion passed on a vote of 2 **(Councilman Romero – yes; Councilman Ortiz) FOR AND 0 AGAINST.**

9. ADJOURNMENT.

Council meeting adjourned at 6:50PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayor

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, APRIL 27, 2023**

1. LIQUOR LICENSE FOR 785 MAIN ST. SW.

Ms. Erin Callahan presented item one. Cucos Kitchen 300, LLC dba Cuco's Chelas y Mas has applied for a liquor license for the property located at 785 Main St. SW, for the purpose of a Restaurant A – Beer and Wine Liquor License with on premise consumption only and patio service. License was submitted on March 22, 2023. This is in Council District 3 – Councilman Cruz Munoz. Current zoning is C-1 and current land use is restaurant. It's in FEMA flood zone X. The notice was published in the Valencia County News Bulletin on March 30 and April 6, 2023. There was no letters or phone calls in opposition. Staff found that it is compliant with the Village municipal code. The Development Review committee met regarding the application on March 23, 2023. Public Works noted that if any improvements are planned for the driveway, an updated NMDOT access permit will be required. Erin asked if there were any questions – there were none. Mayor Griego asked Council if they had any questions – there were none. He then asked the audience if there were any comments – there were none.

Mayor Griego asked for a motion from Council to adjourn and resume as a council.

APPROVAL: Motion to approve agenda
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.
Ended at 6:05PM

2. FINAL PLAT APPROVAL FOR VALLECITO OESTE AT FIESTA.
&
3. INFRASTRUCTURE ACCEPTANCE VALLECITO OESTE AT FIESTA.

Ms. Erin Callahan presented item two and three together. Development Managing Consultants, acting agent for Sivage Community Development LLC, has requested final plat approval and infrastructure acceptance for Vallecito Oeste at Fiesta. The applicant is seeking final plat approval for a 24-lot subdivision and public infrastructure dedication. The proposed use is for single family residential dwellings in a master planned community. This is council district 2 – Councilman Gino Romero. FEMA flood zone X and shaded X. This item was published in the Valencia County News Bulletin on April 6, 2023. Certified mail was sent out to adjacent properties. The Community Development Department has received 0 calls or letters in favor and 0 calls or letters in opposition to the request. The Development Review Committee met regarding the application on March 23, 2023. The committee did not have any issues with the application as submitted. On the infrastructure acceptance final punch list items were addressed in a walk through on April 17, 2023 by Molzen-Corbin. We did receive the letter and included in your packets noting that they recommend all infrastructure within this plat to be accepted by the Village for maintenance. Erin asked if there were any questions. Mayor Griego asked Council if there were any comments – Councilman Romero commented that they bulldozed all the hills for four-wheelers, but other than that, he liked the project. Mr. Steve Hernandez approached the podium, this is a small efficient 24-lot subdivision. He also asked assistance from the Village to assist with the four-wheelers, they are damaging the walking trails. Councilman Romero asked that Open Space assist with Mr. Hernandez's request and also Police Department.

Mayor Griego asked for a motion from Council to adjourn and resume as a council.

APPROVAL: Motion to approve agenda
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST.
Ended at 6:14PM