

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, APRIL 23, 2020**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, April 23, 2020 in regular session at 6:00 PM at the Council Chambers. Roll call was taken and the following were present: Charles Griego, Christopher Ortiz, Cruz Munoz, Phillip Jaramillo, and Gino Romero. Meeting was conducted and recorded through Webex.com.

Mayor:	Charles Griego
Mayor Pro Tem:	Christopher Ortiz
Council:	Gino Romero Phillip Jaramillo Cruz Munoz

Also present were: Gregory D. Martin and Debra Sanchez.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- **CALL MEETING TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- **APPROVAL OF AGENDA.**
- **PUBLIC INPUT FORUM.**

- 1. RESOLUTION 20-15 – ACCEPTANCE AND APPROVAL OF FY 2019 AUDIT.**
- 2. RESOLUTION 20-11 – APPROVE THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.**
- 3. ORDINANCE 276-2020-1 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.**
- 4. EXECUTIVE SESSION:**
 - a) Hire FT Human Resources Manager – Administration Department.**
 - b) Hire (5) Seasonal Summer Recreation College Aides – Recreation Division / Parks & Recreation Department.**
 - c) Hire (14) Summer Recreation High School Aides – Recreation Division / Parks & Recreation Department.**
 - d) Hire FT Park Technician III – Parks Division / Parks & Recreation Department.**
- 5. APPROVAL OF MINUTES:**
 - a) Minutes from April 9, 2020 Council Meeting.**
- 6. ADJOURNMENT.**

- **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Charles Griego brought the meeting to order and welcomed the audience.

- **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Councilman Ortiz to lead the Council and audience in the Pledge of Allegiance.

- **APPROVAL OF AGENDA.**

Mayor Griego then announced that Item 2 would be postponed until the Council meeting. With that amendment, Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve amended council agenda.
MOVED: Councilman Munoz
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

1. RESOLUTION 20-05 – ACCEPTANCE AND APPROVAL OF FY 2019 AUDIT.

APPROVAL: Motion to remove from postponed status.
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST**

Ms. Rebekah Klein presented item one. Rebekah introduced Mr. Chris Garner from Pattillo, Brown & Hill – CPA & Business Consultants. Mr. Garner is presenting some of the highlights from the exit audit held with the Mayor back in December 2019. The Village received an unmodified opinion (clean opinion), this means financial statements are presented fairly in accordance with our standards. There was one finding – compliance with New Mexico State law. All numbers given were appropriate – no adjustment had to be made by the auditors. There were three findings last year – cash disbursements, solid waste inventory and late audit. These findings were all new and the finance department cleared up quickly. One finding this year – procurement. Policies and procedures were quickly implemented to clear this up. This is the lowest type of finding. Mayor asked if there were any comments. Council commended Rebekah on a job well done. Audit was very nice. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve resolution 20-05.
MOVED: Councilman Jaramillo
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

2. RESOLUTION 20-11 – APPROVE THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.

APPROVAL: Motion to postpone until May 14, 2020 council meeting.
MOVED: Councilman Romero
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST**

Councilman Romero requested from Ms. Callahan that they receive the documents in enough time to thoroughly review prior to the PID workshop on Thursday, April 30, 2020. Ms. Callahan replied that they would receive the documents before the workshop.

3. ORDINANCE 276-2020-1 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.

Mayor Griego asked for motion from Council to adjourn and reconvene in a public hearing.

APPROVAL: Motion to approve.
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 6:43PM – minutes on last page.

Mayor Griego asked for motion from Council.

APPROVAL: Motion to approve ordinance 276-2020-1.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

4. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1the following matters may be discussed in closed session: hire FT Human Resources Manager, hire (5) Seasonal Summer Recreation College Aides, hire (14) Summer Recreation High School Aides, and hire a FT park Technician III.

APPROVAL: Motion to go into executive session pursuant to NMSA 1978 Section 10-15-1 (H) (2).
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 7:04PM.

At 7:51PM, Mayor Griego asked for a motion from Council to reconvene indicating that they discussed a request to hire FT Human Resources Manager, hire (5) Seasonal Summer Recreation College Aides, hire (14) Summer Recreation High School Aides, and hire a FT park Technician III.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST**

For the Summer Recreation College and High School Aides, this will be postpone until further notice.
For the Human Resources Manager – staff will post/re-advertise.

For the FT Park Technician position, Mayor put up the name of Jose Rodriguez.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes, Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.

5. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of April 9, 2020 – there was none.

MOTION: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.

6. ADJOURNMENT.

Council meeting adjourned at 7:55PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayor

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3. ORDINANCE 276-2020-1 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.

Ms. Erin Callahan presented item three. This request is for a zone change of properties located at 439 and 503 Trujillo St. NE for the purpose of allowing future lot splits for single family residential – going from two to a total of five lots. The Planning & Zoning Commission heard this case on April 1, 2020 – property is located in District 2. The owners of 503 Trujillo are Lawrence and Viola Valenzuela and at 439 Trujillo are ER and Diana Stow (this is under a real estate contract with Lawrence Valenzuela). AR surrounds the property – the future land use for this area are agriculture. Received one inquiry. Staff reviewed and commented that it lacked sufficient information and felt concern about the proximity of some of the driveways show on the lots. Lots did not show the minimum set back requirements and are nonconforming to agriculture and residential. That size is one acre and both are below an acre. Staff did not recommend approval to Planning & Zoning Commission. The Planning & Zoning Commission did not recommend approval due to lack of conformance with the Village’s municipal code noted with the setback requirements and lot sizes. In the meeting, the applicant indicated that he had more than enough space to meet the minimum standard. Applicant did submit updated exhibits (the previous day), that were prepared by a surveyor. Exhibits were provide to council prior to the meeting. Lots are over 7,500 sq. ft. Staff have not sufficient time to review. Mayor Griego asked Council if they had any comments – there were none. Mayor Griego mentioned that lots to the north, east and west are AR-1 lots – there are a few of them. Erin commented that the AR zoning provides protection for the agricultural use in the future. Mayor Griego asked if there were comments for or against the proposed zone change. Mr. Lawrence Valenzuela commented – he mentioned that there are a few homes on Trujillo Street that have homes on property that are less than a half-acre. Mayor Griego asked the audience if there were anyone else that wanted to comment. Mr. and Mrs. Remi Sanchez are in favor of the zone change. Mr. Frank Torres is in favor of the zone change. Ms. Marietta Luna was in favor of the zone change. There were no more comments.

Mayor Griego asked for motion from Council to close the public hearing and resume as a council.

APPROVAL: Motion to approve.
MOVED: Councilman Romero
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 6:58PM