

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, APRIL 11, 2019**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, April 11, 2019 in regular session at 6:00 PM at the Council Chambers. Roll call was taken and the following were present: Mayor Charles Griego, Gino Romero, Christopher Ortiz, Cruz Munoz and Phillip Jaramillo.

Mayor:	Charles Griego,
Mayor Pro Tem:	Christopher Ortiz
Council:	Gino Romero Phillip Jaramillo Cruz Munoz

Also present were: Gregory D. Martin, Debra Sanchez, Jim Rickey, Brian & Ruby Landavazo, Ray Denk, Mike & Michelle Milan, Sandy Schauer, Jim Rickey, and Lin LaClair.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- **CALL MEETING TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- **APPROVAL OF AGENDA.**
- **PUBLIC INPUT FORUM.**

1. UTILITY COOPERTIVE AGREEMENT.

2. SIERRA VISTA SUBDIVISION – 18” WATERLINE.

3. RESOLUTION 19-09 – CENSUS 2020 COMPLETE COUNT COMMITTEE.

4. EXECUTIVE SESSION:

- a) Hire FT Utility Billing Clerk – Utility Billing Division.**
- b) Hire FT Museum Specialist – Library / Museum Division.**
- c) Hire Community Development Director – Community Development Department.**
- d) Hire Lab Tech – Waste Water Treatment Plant.**
- e) Hire FT Transfer Station Truck Driver – Public Works Department.**

5. APPROVAL OF MINUTES:

- a. Minutes from March 21, 2019 Council Meeting.**

6. ADJOURNMENT.

- **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

- **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Mike to lead the Council and audience in the Pledge of Allegiance.

- **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes or corrections to the council agenda – there were none. Mayor Griego asked for a motion to the council agenda.

APPROVAL: Motion to approve council agenda

MOVED: Councilman Munoz

SECONDED: Councilman Jaramillo

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

- **PUBLIC INPUT FORUM.**

Mayor Griego asked if there was anyone in the audience who wanted to speak to Council that did not have an item that was on the council agenda. Mr. Ray Denk approached the podium – he wanted to ask for help from the Village to take care of over grown Cottonwood trees, clean-up/trimming. Mayor asked Mr. Denk to leave his name with Greg Martin and he would look in to his request. Mr. Brian Landavazo approached the podium – he wanted to look in to placing a memorial plaque at the Little League fields for his father, Jim Landavazo, who

recently passed away. Jim went to Santa Fe to ask for the fields so that kids had a place to go play baseball – he was able to secure the property. Mayor Griego asked Brian to give his information to Greg Martin – he explained there is a process to these kind of requests. Mr. Greg Martin introduced Ms. Rebecka Kline to the Mayor, Council and audience – she is the new Finance Director for the Village. She replaces Monica Clarke who recently retired.

1. UTILITY COOPERATIVE AGREEMENT.

Mr. Michael Jaramillo presented item one. The agreement is between the New Mexico Department of Transportation and the Village of Los Lunas - plans for a bridge replacement over the Rio Grande on NM6. The Village wishes to occupy and possess water, sewer and communication conduit within the replacement bridge and use NMDOT's contractor. The Village will be responsible to pay the costs associated with the installment of water, sewer and communication conduit. There has been one last change in the agreement, which was included in your packet. Michael asked if there were any questions – Mayor asked where the funding was coming from (water/sewer). Michael replied that Council, last year, agreed to move money from the general fund to the water/sewer fund. Mayor Griego asked for motion from Council.

APPROVAL: Motion to approve cooperative agreement
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

2. SIERRA VISTA SUBDIVISION – 18” WATERLINE.

Mr. Michael Jaramillo presented item two. We have an 18” waterline coming down from one of our wells to NM6 – this line is to supply the future of Sierra Vista subdivision and part of the central rail park project. We received 9 (nine) responsive bids to install the waterline. This project is funded by local LEDA funds and US Commerce EDA grant. Michael is asking for approval of the lowest bid, Sundance Mechanical & Utility Corp for \$307,057.01. Mayor Griego asked for a motion from council.

APPROVAL: Motion to approve Sundance Mechanical & Utility Corp for \$307,057.01
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

3. RESOLUTION 19-09 – CENSUS 2020 COMPLETE COUNT COMMITTEE.

Ms. Erin Callahan presented item three. This is a resolution for a census 2020 complete count committee to play and conduct local educational initiatives, publicity and promotional activities to increase community awareness and participation in the census 2020. To get an accurate account on the census is critical to determine funding levels for various federal funding allocations for the next ten years. An undercount in the census can be detrimental for the region. They will be working with Valencia County. Mayor Griego asked if there were any questions – there were none. Mayor Griego asked for a motion from council.

APPROVAL: Motion to approve resolution 19-09.
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

4. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1the following matters would be discussed in closed session: request to hire FT Utility Billing Clerk, Ft Museum Specialist, Community Development Director, Lab Tech, and FT Transfer Station Truck Driver.

APPROVAL: Motion to go into executive session pursuant to NMSA 1978 Section 10-15-1 (H) (2).
MOVED: Councilman Ortiz
SECONDED: Councilman Cruz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 6:18PM

At 7:28PM, Mayor Griego asked for a motion from Council indicating that they discussed a request to hire a FT Utility Billing Clerk, Ft Museum Specialist, Community Development Director, Lab Tech, and FT Transfer Station Truck Driver.

APPROVAL: Motion to approve
MOVED: Councilman Jaramillo
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

For the position of Utility Billing Clerk – Mayor put up the name of Dominique Blancard.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

For the position of Museum Specialist – Mayor put up the name of Elizabeth Micaletti.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

For the position of Community Development Director – Mayor put up the name of Erin Callahan.

APPROVAL: Motion to approve
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

For the position of Lab Tech – Mayor put up the name of Andres Montoya.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

For the position of Transfer Driver – Mayor put up the name of Rudy Leon.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

5. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of March 21, 2019 – there was none.

MOTION: Motion to approve March 21, 2019 minutes
MOVED: Councilman Jaramillo
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

6. ADJOURNMENT.

Council meeting adjourned at 7:32 PM.