

**VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
THURSDAY, AUGUST 27, 2020 – 6:00 PM
COUNCIL CHAMBERS - 660 MAIN STREET
LOS LUNAS, NM 87031**

ATTENTION:

In an effort curb the spread of COVID-19 by practicing social distancing and limiting public gatherings, we encourage you to participate in the council meeting from the comfort and safety of your own home by entering or clicking on the following link:
<https://www.loslunasnm.gov/meeting>

**PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING
YOUR COOPERATION IS APPRECIATED**

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.

GREGORY D. MARTIN
TAB

1. APPOINT VOTING DELEGATE AND ALTERNATE – 2020 NMML ANNUAL CONFERENCE.
1.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

Each member municipality in good standing that is registered and attending the annual conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the annual business meeting.

AMANDA TENORIO
TAB

2. PUBLIC DISCUSSION OF THE VILLAGE OF LOS LUNAS INFRASTRUCTURE NEEDS AND PRIORITIES FOR 2022-2026 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).
2.

ACTION REQUESTED OF COUNCIL:

For discussion only.

BACKGROUND AND RATIONALE:

An ICIP is a plan that establishes priorities for anticipated capital projects in which covers a five-year fiscal period for FY 2022-2026 (July 1, 2022- June 30, 2026). The ICIP plan is submitted annually to LGD (Local Government Division).

MICHAEL JARAMILLO
TAB

3. RESOLUTION 20-23 - AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER(S) OR AGENT(S).
3.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village of Los Lunas has been appropriated Capital Outlay Funds in the amount of \$1,500,000.00 within the 2020 Legislative Session for the design and construction of utility extensions to the Central Park in Los Lunas. The resolution is authorizing the Mayor to sign Grant Agreement SAP 20-E2251-STP; in addition, to authorizing Michael Jaramillo Public Works Director to sign all other documents necessary to fulfil the Grant Agreement and the requirements (Project Description, Disbursements, and Notice of Obligations (NOO)) and to act as the project contact.

MICHAEL JARAMILLO
TAB

4. RESOLUTION 20-24 – RATIFYING THE DONATION AND EXECUTION OF A TEMPORARY CONSTRUCTION PERMIT.
4.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

New Mexico Department of Transportation (NMDOT) is acquiring right-of-way for the purpose of realigning and improving the intersection of NM 314 and Courthouse Road from Park Lane to Teles Street in Los Lunas. The Village of Los Lunas (Village) is owner of certain real properties within the Improvement Area which is necessary to complete the alignment, and improvements to the intersection and which is not within the current right-of-way. On July 8th 2020 Charles Griego, Mayor the Village of Los Lunas executed an agreement donating parcels of real property to NMDOT and granting easement by executing a Temporary Use Permit. The Village is not incurring an expense or loss of real property and all real property acquired (purchased) is borne by NMDOT. All real property acquired through purchase by NMDOT will transferred to the Village for the purpose of improvements within the Improvement Area. NMDOT and the Village are both political subdivision of the State and §3-54-3(D) NMSA 1978 permits a municipality to donate public property in another subdivision in that the exchange or gift is in the best interest of the public and is approved by the local government division of the department of finance and administration. This resolution is to ratify the donation and execution of a temporary construction permit signed by Mayor Charles Griego on July 8th, 2020.

MICHAEL JARAMILLO
TAB

5. MEMORANDUM OF AGREEMENT (MOA) – NM314 AND COURTHOUSE ROAD INTERSECTION IMPROVEMENTS, CONTROL NUMBER A300191.

5.
ACTION REQUESTED OF COUNCIL:
Approve or disapprove.

BACKGROUND AND RATIONALE:

This Memorandum of Agreement (MOA) is between the New Mexico Department of Transportation (NMDOT) and the Village of Los Lunas (Village). NMDOT contemplates the letting of a contract for the construction of a highway project within the boundaries of the Village, identified NM314 and Courthouse Road Intersection Improvements, Control Number. A300191. The Village will retain maintenance responsibility of Courthouse Road after construction is completed and NMDOT will fully handle the Project and all costs, which includes Project designs, construction, testing, and acceptance. The MOA incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written MOA. No prior MOA or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this MOA.

JASON DURAN
TAB

6. CONTRACT – REQUEST PERMISSION TO ENTER INTO CONTRACT FOR THE RECREATION DIVISION.

6.
ACTION REQUESTED OF COUNCIL:
Approve or disapprove.

BACKGROUND AND RATIONALE:

Request permission to enter into contract with individual as Aerobics Instructor for classes held at the Daniel Fernandez Recreation Center.

ERIN CALLAHAN
TAB

7. ESRI CITIZEN PROBLEM REPORTER – CODE ENFORCEMENT.

7.
ACTION REQUESTED OF COUNCIL:
Approve or disapprove.

BACKGROUND AND RATIONALE:

The Community Development Department has configured an ESRI GIS Code Enforcement application that the public will be able to use to submit potential code violations within the Village.
Website: <https://arcg.is/190bj>

TAB

8. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session:

- 8.**
- a) Hire FT Facility Maintenance Supervisor – Parks and Recreation Department.
 - b) Hire FT Utility Billing Clerk – Administration Department.
 - c) Hire FT Streets Laborer – Streets Division / Public Works Department.
 - d) Hire FT Police Officer – Police Department.

TAB

- 9. APPROVAL OF MINUTES.**
- 9.**
- a) Minutes from July 23, 2020, Council Meeting.

10. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.