

**VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
THURSDAY, AUGUST 22, 2019 – 6:00 PM
COUNCIL CHAMBERS - 660 MAIN STREET
LOS LUNAS, NM 87031**

PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING
YOUR COOPERATION IS APPRECIATED

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.
- PUBLIC INPUT FORUM.

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

RALPH MIMS

TAB

1. RESOLUTION 19-21 – ADOPTING THE VILLAGE OF LOS LUNAS INDUSTRIAL REVENUE BOND POLICY AND LOCAL ECONOMIC DEVELOPMENT ACT POLICY.

1.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village of Los Lunas desires to continue to foster, promote and enhance economic development through the issuance and industrial revenue bonds for qualifying entities and the provision of assistance to qualifying projects under the New Mexico Local Economic Development Act while protecting against the unauthorized use of public money and other public resources. The purpose of the Industrial Revenue Bond and Local Economic Development Act Policy is to memorialize the Village's expectations and the requirements relating to the issuance of industrial revenue bonds and LEDA grants and to provide guidance to potential applicants regarding the application process.

SYLVIA CORDOVA

TAB

2. RESOLUTION 19-19 – ADOPTING THE 2021/2025 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

2.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The State of New Mexico Department of Finance and Administration requires a Resolution of Approval from the Governing Body to be submitted with the final 2021-2025 Infrastructure Capital Improvement Plan (ICIP). The Governing Body will approve or disapprove the ICIP plan as proposed or amend the ICIP plan after consideration.

MICHAEL JARAMILLO

TAB

3. RESOLUTION 19-20 – LOCAL GOVERNMENT RESERVE.

3.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Public Works Department is in the process of renewing the Transfer Station Permit for an additional 20 years. We received notice by the New Mexico Environment Department Solid Waste Bureau the Village of Los Lunas establish a reserve fund within its existing financial accounting system to be used solely to fund future closure of the Village of Los Lunas Transfer Station facility as specified in the NMED approved closure plan. A resolution is attached and a new budget line number has been created to validate the understanding.

MICHAEL JARAMILLO
TAB

4. TRANSFER STATION COMPOSTING FACILITY.

4.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Public Works Department received four (4) responsive bids to construction of a facility required to process green waste into a usable compost material. Project includes a new concrete floor, electrical building, material storage bins and the installation of the wetting booster station, material mixer, reuse tank and additional owner furnished equipment employed. The Solid Waste Enterprise Fund is paying 100% of the construction cost.

Base Bids received without NMGR:

T.A. Cole & Sons General Contractors, Inc	\$ 912,808.83
Mick Rich Contractors, Inc	\$1,080,299.25
RMCI, Inc	\$1,097,225.00
TLC Plumbing & Utility	\$1,324,905.25

MICHAEL JARAMILLO
TAB

5. ROUTEWARE – SOLID WASTE PROJECT.

5.

ACTION REQUESTED OF COUNCIL:

Informational purposes only.

BACKGROUND AND RATIONALE:

In January 2018, the Village of Los Lunas Public Works Department needed to locate cost saving solutions in the performance of solid waste service to our customers. The goal was to maintain a stable service cost, reduce missed trash stops and avoid costly go-backs. In addition, utilize a billing software that can communicate with our current financial software. Routeware was chosen based on it experience with many communities similar to the Village of Los Lunas. This presentation will display the positive results in reducing our cost and improving customer service.

MICHAEL JARAMILLO
TAB

6. REFUSE REMOVAL – MEMORANDUM OF AGREEMENT (MOA) LOS LUNAS SCHOOL DISTRICT.

6.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Los Lunas School District would like to continue with the 2019-2020 MOA for “Refuse Removal at the Los Lunas School Sites”. The purpose of this agreement is to provide refuse removal to the school sites listed within the MOA for a period of one (1) year. Due to no changes within the refuse services being requested the Public Works Department has submitted a no increase to the new MOA between the Village of Los Lunas and Los School District.

TAB

7. APPROVAL OF MINUTES.

7.

- a) Minutes from August 8, 2019, Council Meeting.

8. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.