

**VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
THURSDAY, MAY 14, 2020 - 6:00 PM
COUNCIL CHAMBERS - 660 MAIN STREET
LOS LUNAS, NM 87031**

ATTENTION:

In an effort curb the spread of COVID-19 by practicing social distancing and limiting public gatherings, we encourage you to participate in the council meeting from the comfort and safety of your own home by entering or clicking on the following link:
<https://www.loslunasnm.gov/meeting>

**PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING
YOUR COOPERATION IS APPRECIATED**

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard.

PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION. Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

NAITHAN GURULE

TAB

1. RESOLUTION 20-12 - UNITED STATES DEPARTMENT OF JUSTICE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF) PROGRAM FY 2020.

1.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The United States Department of Justice, Office of Justice Programs and Bureau of Justice Assistance have made funds available in the amount of \$37,935 to the Los Lunas Police Department. If awarded these funds will be used to purchase equipment and/or technology. The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the Coronavirus. The CESF Program is authorized by Division B of H.\$ 748, Pub. L. No. 116-136 (Emergency Appropriations for Coronavirus Health Response and Agency Operations); 28 U.S.C. 530C.

NAITHAN GURULE

TAB

2. RESOLUTION 20-15 - UNITED STATES DEPARTMENT OF JUSTICE - PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP (BVP) GRANT.

2.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The United States Department of Justice, Office of Justice Programs and Bureau of Justice Assistance has made funds available for bulletproof vest purchase and/or replacement for the next 2-years. The Los Lunas Police Department is estimating 14 vests totaling \$16,086; therefore, the 50% grant fund match totals \$8,043. If awarded, these funds will be used to purchase bulletproof vests for new hires or replace existing vests upon the replacement cycle. The Patrick Leahy Bulletproof Vest Partnership (BVP) program provides up to 50 percent matching funds for agencies looking to purchase body armor for their officers. Established in 1998 by the Bulletproof Vest Partnership Grant Act, BVP is part of the U.S. Department of Justice initiative to provide critical resources to state and local law enforcement.

REBEKAH KLEIN

TAB

3. DESTRUCTION OF OBSOLETE FINANCIAL RECORDS.

3.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Finance and Administrative Services Director, Rebekah Klein, is requesting permission to destroy outdated/obsolete financial records that has been in storage for their required period (NM State Statue 18.03.001 - three years). The records consist of the following: bank statements, bank deposits, financial records, financial documents, check copies, credit card receipts, and bank statements. These documents are now ready for destruction and staff will follow standard destruction policy and complete a Certificate of Destruction upon completion.

ERIN CALLAHAN

4. RESOLUTION 20-11 – APPROVING THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.

TAB

4.

ACTION REQUESTED OF COUNCIL:

Remove item from “Postponed” status. (Postponed at April 23, 2020 Council meeting).

PUBLIC HEARING. Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village of Los Lunas desires to continue to foster, promote and enhance economic development through the formation of public improvement districts in accordance with New Mexico state statutes and the Village’s public improvement ordinance (Ordinance 448). On January 9, 2020, Sivage Development submitted to the Village its application for the formation of the Fiesta Public Improvement District, including the proposed formation resolution and PID infrastructure and acquisition agreement under consideration. Once formed the District will be an independent political subdivision, the purpose of which would be to finance public infrastructure, including on-site and off-site roads, water and sewer benefitting the property within the boundaries of the district. The Developer will construct the infrastructure and dedicate the infrastructure to the Village for maintenance purposes. The Developer may be reimbursed for the cost of the public infrastructure through the assessment of special levies on the property located within the District. The maximum annual special levy on each developed and platted parcel would be \$750. Special levies would be billed by the County Treasurer in the same manner as property taxes. The Village Council would serve as the Board of the District. The Village Clerk will serve as Clerk of the District and Michael Sivage will serve as the Treasurer of the District. The Application, formation resolution, PID infrastructure and acquisition agreement and related documents have been reviewed by Village Staff, the Village Attorney, and the Village’s bond counsel. Comments, questions and requests for information were provided to the Developer, responses were received, and all open items have been resolved. Village Staff recommends approval of the proposed Resolution.

ERIN CALLAHAN

5. RESOLUTION 20-16 – A RESOLUTION OF THE VILLAGE OF LOS LUNAS TO SUPPORT THE AFFORDABLE HOUSING PROGRAM APPLICATION BY CHELSEA INVESTMENT CORPORATION FOR THE RENOVATION AND PRESERVATION OF THE ENCANTADA APARTMENTS, AND DECLARING THAT THE PROJECT SUPPORTS THE VILLAGE’S COMMUNITY REVITALIZATION EFFORTS.

TAB

5.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

Chelsea Investment Corporation (“CIC”) is in the process of trying to acquire Encantada Apartments in the Village of Los Lunas, NM, to renovate and preserve the USDA-RD Rental Assistance for the project. CIC is seeking the Village’s support on a competitive funding program called the Affordable Housing Program, so that they may receive the maximum points available to their application. To earn these points, the project must either be in the boundary of a community revitalization plan, or much be part of an approved resolution by the governing body “expressly setting forth that the governing body supports the AHP application and that the project supports their community revitalization efforts”. The Encantada Apartments are not within the geographic boundary of a revitalization plan; however, they do meet the goals set forth in the Valencia County/Los Lunas Joint Affordable Housing Plan to foster the rehabilitation of substandard single family and multi-family dwelling units for households earning at or below 80% of the Valencia County adjusted area median income (AMI).

6. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session:

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6.

- a) Hire FT Facility Technician II – Facility Maintenance Division / Parks and Recreation Department.
- b) Hire multiple Community Development youth participants.

7. APPROVAL OF MINUTES.

TAB

7.

- a) Minutes from April 23, 2020, Council Meeting.

8. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.