

**VILLAGE OF LOS LUNAS  
REGULAR COUNCIL MEETING AGENDA  
THURSDAY, APRIL 9, 2020 – 6:00 PM  
COUNCIL CHAMBERS - 660 MAIN STREET  
LOS LUNAS, NM 87031**

**PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING**  
**YOUR COOPERATION IS APPRECIATED**

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.
- PUBLIC INPUT FORUM.

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard.

**PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

**ERIN CALLAHAN**

**1. RESOLUTION 20-11 – APPROVING THE APPLICATION AND PETITION OF SIVAGE COMMUNITY DEVELOPMENT, LLC FOR FORMATION OF THE FIESTA PUBLIC IMPROVEMENT DISTRICT (PID) AND APPROVING RELATED DOCUMENT AND AGREEMENTS, INCLUDING A PID INFRASTRUCTURE DEVELOPMENT AND ACQUISITION AGREEMENT.**

**TAB**

**1.**

**ACTION REQUESTED OF COUNCIL:**

**PUBLIC HEARING.** Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Village of Los Lunas desires to continue to foster, promote and enhance economic development through the formation of public improvement districts in accordance with New Mexico state statutes and the Village's public improvement ordinance (Ordinance 448). On January 9, 2020, Sivage Development submitted to the Village its application for the formation of the Fiesta Public Improvement District, including the proposed formation resolution and PID infrastructure and acquisition agreement under consideration. Once formed the District will be an independent political subdivision, the purpose of which would be to finance public infrastructure, including on-site and off-site roads, water and sewer benefitting the property within the boundaries of the district. The Developer will construct the infrastructure and dedicate the infrastructure to the Village for maintenance purposes. The Developer may be reimbursed for the cost of the public infrastructure through the assessment of special levies on the property located within the District. The maximum annual special levy on each developed and platted parcel would be \$750. Special levies would be billed by the County Treasurer in the same manner as property taxes. The Village Council would serve as the Board of the District. The Village Clerk will serve as Clerk of the District and Michael Sivage will serve as the Treasurer of the District. The Application, formation resolution, PID infrastructure and acquisition agreement and related documents have been reviewed by Village Staff, the Village Attorney, and the Village's bond counsel. Comments, questions and requests for information were provided to the Developer, responses were received, and all open items have been resolved. Village Staff recommends approval of the proposed Resolution.

**JOHN GABALDON**

**TAB**

**2. RESOLUTION 20-10 – VILLAGE OF LOS LUNAS EMERGENCY DECLARATION – COVID 19 RESPONSE.**

**2.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

A declaration of a local disaster and public health emergency includes the ability to take measures to reduce the possibility of exposure to disease, control the risk, prevent the spread of the disease, and promote the health and safety of individuals in the Village of Los Lunas. By enactment of this declaration, the Village Council, declares all rules and regulations that may inhibit or prevent prompt response to this threat suspended for the duration of this incident.

**MICHAEL JARAMILLO**

**3. RESOLUTION 20-09 – SUBMIT APPLICATION FOR MUNICIPAL ARTERIAL PROGRAM (MAP) FUNDING 2020/2021.**

**TAB**

**3.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Village of Los Lunas is responding to an invitation by submitting a project proposal to the New Mexico Highway and Transportation Department, District Three, Albuquerque, New Mexico to participate in the 2020/2021 Municipal Arterial Program. The Village of Los Lunas will be required to match a percentage of 25% of the total cost of the project and the scope of the work is intended to improve the roadway condition of Gensen Drive; including, asphalt replacement, storm water collection, and pedestrian mobility and neighborhood access conditions. Estimated Cost \$375,000.00

**GREGORY D. MARTIN**

**TAB**

**4. DESTRUCTION OF 2018 ELECTION RECORDS PER STATE STATUE 3.8.71C.**

**4.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Municipal Clerk shall retain election records for two years after the election per §3-8-71; the records shall be destroyed when the two year period is up per §3-8-71C. (March 6, 2020).

Included in the destruction:

- absentee ballot register, application for absentee ballots, absentee voter lists and affidavits of destruction.
- signature roster and registered voter list
- machine printed returns
- oaths of office of the precinct board
- declarations of candidacy and withdrawals
- copies of all election material required to be published or posted
- copy of all sample ballots and ballot sheets
- voting machine permits
- certificates submitted by voters
- copies of all affidavits and certificates prepared in connection with the election
- all results of recounts, rechecks, contests and recanvas
- all other significant election materials

**5. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session:**

**TAB**

**5.**

- a) Hire FT Solid Waste Supervisor – Solid Waste Division / Public Works Department.

**6. APPROVAL OF MINUTES.**

**TAB**

**6.**

- a) Minutes from March 19, 2020, Council Meeting.

**7. ADJOURNMENT.**

***If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.***

**ATTENTION:**

**For those of you who would like to participate in the council meeting – we have created a link that you can connect to from the comfort and safety of your home. Below is the link:**

**<https://www.loslunasnm.gov/meeting>**