

**VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
THURSDAY, MARCH 21, 2019 – 6:00 PM
COUNCIL CHAMBERS - 660 MAIN STREET
LOS LUNAS, NM 87031**

PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING
YOUR COOPERATION IS APPRECIATED

- **CALL MEETING TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- **APPROVAL OF AGENDA.**
- **PUBLIC INPUT FORUM.**

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

MONICA CLARKE **1. RESOLUTION 19-08 – ACCEPTANCE AND APPROVAL OF FY 2017/2018 AUDIT.**

TAB

1.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

Pursuant to Section 2.2.2.10.M.(4) of 2.2.2 NMAC Audit Rule 2018 *Requirements for Contracting and Conducting Audits of Agencies* the fiscal year 2017-18 Financial Statements must be presented to a quorum of the agency's governing authority at a public meeting for approval in accordance with the Open Meetings Act.

ERIN CALLAHAN **2. APPOINTMENT OF PLANNING AND ZONING COMMISSIONER – DISTRICT 2.**

TAB

2.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Municipal Code of the Village of Los Lunas calls for members of the Planning & Zoning Commission to be appointed by the Mayor and the Village Council for a period of two years (section 17.12.010 and 17.12.020). The Planning & Zoning Commissioner District 2 position is due for reappointment in accordance with the staggered term provisions. Terry Ulibarri is recommended for reappointment.

ERIN CALLAHAN **3. APPOINTMENT OF PLANNING AND ZONING COMMISSIONER – DISTRICT 4.**

TAB

3.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Municipal Code of the Village of Los Lunas calls for members of the Planning & Zoning Commission to be appointed by the Mayor and the Village Council for a period of two years (section 17.12.010 and 17.12.020). The Planning & Zoning Commissioner District 4 position is due for reappointment in accordance with the staggered term provisions. Marcia Spencer is recommended for reappointment.

GREGORY D. MARTIN **4. CONTRACT – REQUEST PERMISSION TO ENTER INTO CONTRACT FOR FINANCIAL SERVICES FOR THE VILLAGE OF LOS LUNAS (ADMINISTRATION DEPARTMENT).**

TAB

4.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village Finance Officer is retiring from the Village effective March 21, 2019. In order to facilitate a smooth transition, the Administration Department is requesting to enter into a short-term contract for financial services to be performed during the period between the retirement of the current Finance Officer and the hiring and training of a new Finance and Administrative Services Director.

5. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters will be discussed in closed session:

TAB

5.

- a)** Hire Community Development Director – Community Development Department.
- b)** Hire Finance and Administrative Services Director – Administration Department.

6. APPROVAL OF MINUTES

TAB

6.

- a)** Minutes from March 7, 2019 Council Meeting.

7. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.