

VILLAGE OF LOS LUNAS
REGULAR COUNCIL MEETING AGENDA
THURSDAY, MARCH 7, 2019 – 6:00 PM
COUNCIL CHAMBERS - 660 MAIN STREET
LOS LUNAS, NM 87031

PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING
YOUR COOPERATION IS APPRECIATED

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.
- PUBLIC INPUT FORUM.

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

ERIN CALLAHAN

TAB

1. LIQUOR LICENSE APPROVAL FOR LOS LUNAS TOP SUSHI LLC DBA SAKURA HIBACHI AND SUSHI BAR.

1.

ACTION REQUESTED OF COUNCIL:

HOLD PUBLIC HEARING. Approve or disapprove.

BACKGROUND AND RATIONALE:

Los Lunas Top Sushi LLC dba Sakura Hibachi and Sushi Bar whose mailing address is 1400 Main St. NW STE H is seeking a restaurant beer and wine liquor license with on premises consumption only. The proposed location is 1400 Main St. NW STE H.

ERIN CALLAHAN

TAB

2. MINOR SUBDIVISION – SIERRA VISTA BULK PLAT.

2.

ACTION REQUESTED OF COUNCIL:

HOLD PUBLIC HEARING. Approve or disapprove.

BACKGROUND AND RATIONALE:

Sierra Vista Los Lunas LLC, represented by Isaacson & Arfman, PA, has requested minor subdivision approval for Tract 6, Land of Huning Limited Partnership. The property is located south of Highway 6 and west of Jubilee Subdivision.

ERIN CALLAHAN

TAB

3. RESOLUTION 19-03 – TRANSPORTATION CENTER MASTER PLAN UPDATE 2018.

3.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

A Resolution of the Village of Los Lunas adopting the Transportation Center Master Plan Update 2018, which amends the 2013 Transportation Center Master Plan.

ERIN CALLAHAN

TAB

4. ORDINANCE 443 – AN ORDINANCE REVISING ORDINANCE 430, WHICH ESTABLISHED THE SUBDIVISION ORDINANCE, IN ORDER TO MODIFY THE VILLAGE OF LOS LUNAS REQUIREMENTS FOR THE RECORDING OF SUBDIVISION PLATS AND CLARIFY THE PUBLIC NOTICE REQUIREMENTS FOR AREA PLANS.

4.

ACTION REQUESTED OF COUNCIL:

HOLD PUBLIC HEARING. REMOVE FROM TABLED STATUS (tabled 2/21/19). Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village of Los Lunas Community Development Department has prepared an amendment to the subdivision ordinance in order to facilitate its use.

MONICA CLARKE
TAB

5. RESOLUTION 19-05 – INTERIM BUDGET ADJUSTMENTS FY 2018/2019.

5.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

A mid-year budget review of expenditure and revenue accounts for FY 2018-19 requires department budget increases due to additional revenues, expenses and changes.

MONICA CLARKE
TAB

6. AMENDMENT TO RESOLUTION 17-10 – ADOPTING THE ACCOUNTING POLICIES AND PROCEDURES MANUAL.

6.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Accounting Policies and Procedures Manual approved under Resolution 17-10 on June 22, 2017, requires an amendment to SECTION 15. ANNUAL AUDIT to include instructions on deadline for OPEB Liability Reporting and GASB 75 Disclosure.

MICHAEL JARAMILLO
TAB

7. RESOLUTION 19-06 – SUBMIT APPLICATION FOR COOP FUNDING 2019/2020.

7.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village of Los Lunas is responding to an invitation by submitting a project proposal to the New Mexico Highway and Transportation Department, District Three, Albuquerque, New Mexico to participate in the 2019/2020 Cooperative Agreement Funding Program. The Village of Los Lunas will be required to match a percentage of 25% of the total cost of the project and the scope of the work is intended for Camino Dey Rey, Entrada Street, Castillo Street and Castillo Court.

MICHAEL JARAMILLO
TAB

8. RESOLUTION 19-07 – SUBMIT APPLICATION FOR MAP FUNDING 2019/2020.

8.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

The Village of Los Lunas is responding to an invitation by submitting a project proposal to the New Mexico Highway and Transportation Department, District Three, Albuquerque, New Mexico to participate in the 2019/2020 Municipal Arterial Program. The Village of Los Lunas will be required to match a percentage of 25% of the total cost of the project and the scope of the work is intended improve North Los Lentos Road to Trujillo Street.

NAITHAN GURULE
TAB

9. FIXED ASSET DISPOSAL

9.

ACTION REQUESTED OF COUNCIL:

Approve or disapprove.

BACKGROUND AND RATIONALE:

Pursuant to Section 13-6-1 NMSA 1978 Disposition of obsolete, worn-out or unusable tangible personal property, the disposal of fixed assets must be approved by the governing authority. The assets to be disposed of are worn-out, unusable or obsolete to the extent that each item is no longer economical or safe for continued use by the Village of Los Lunas. The current resale value of each of these items is below \$5,000.00. The items listed on the "Disposal Listing of Fixed Assets" are used, broken or have been deemed a total loss in the insurance claim process.

10. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters will be discussed in closed session:

TAB

10.

- a) Hire two (2) Seasonal Recreational Aides – Community Services Department.

TAB

11. APPROVAL OF MINUTES

11.

- a) Minutes from February 21, 2019 Council Meeting.

12. ADJOURNMENT.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.