

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, FEBRUARY 12, 2015**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, February 12, 2015 in regular session at 6:00 PM at the Council Chambers. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Gerard Saiz, Councilwoman Paulette Sanchez-Montoya, Councilman Gino Romero and Councilwoman Amanda Perea.

Mayor:	Charles Griego
Mayor Pro Tem:	Amanda Perea
Council:	Gerard Saiz Paulette Sanchez-Montoya Gino Romero (excused)

Also present were: Gregory D. Martin, Debra Sanchez, Richard & Delberta Nemitz, Dino L. Wroten, Sandy Schauer, Robert Anderson, James Taylor, Cynthia Shetter, Jim Rickey, Luis Chavez, Dana Sanders, Clair Ciermans, Deborah Fox, John Cims, Abiel Carrillo, Leandra Trujillo, Terri Trujillo, and Clayton Teneyck.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- **CALL MEETING TO ORDER.**
 - **PLEDGE OF ALLEGIANCE.**
 - **APPROVAL OF AGENDA.**
 - **PUBLIC INPUT FORUM.**
- 1. MEMORANDUM OF UNDERSTANDING (MOA) – LOS LUNAS SCHOOL DISTRICT HIGH SCHOOL POOL.**
 - 2. RESOLUTION 15-02 – RATIFY RESOLUTION / SPONSORSHIP FOR RECREATIONAL TRAINS APPLICATION (HUNING RANCH PARK IMPROVEMENT PROJECT).**
 - 3. RESOLUTION 15-3 – RATIFY RESOLUTION / SPONSORSHIP FOR RECREATIONAL TRAILS APPLICATION (JUBILEE RECREATIONAL TRAIL CONNECTION PROJECT).**
 - 4. RESOLUTION 15-4 – RATIFY RESOLUTION / SPONSORSHIP FOR RECREATIONAL TRAILS APPLICATION (RIVERSIDE RECREATIONAL TRAIL CONNECTION PROJECT).**
 - 5. RESOLUTION 15-05 – AUTHORIZING THE APPLICATION FOR FINANCIAL ASSISTNACE TO THE NEW MEXICO TRUST BOARD FOR THE VILLAGE OF LOS LUNAS EAST SIDE WATER CROSSING.**
 - 6. BID AWARD – EXISTING MBR WWTP ADDITION OF UPPER CASSETTES IN MBR BASINS.**
 - 7. PROPOSED REVISIONS TO SECTION 2.28.040 OF THE PERSONNEL ORDINANCE REGARDING RECRUITMENT AND SELECTION OF EMPLOYEES APPLYING FOR TRANSFER, PROMOTIONS AND POSTING REQUIREMENTS.**
 - 8. EXECUTIVE SESSION:** a) *Hire Police Officer – Police Department.*
b) *Discussion regarding the acquisition of real property.*
 - 9. TRAVEL: IN-STATE / OUT-OF-STATE.**
 - 10. APPROVAL OF MINUTES:** a) *Minutes of January 22, 2015.*
 - 11. ADJOURNMENT.**

- **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Charles Griego brought the meeting to order and welcomed the audience.

- **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Judge Chavez to lead the Mayor, Council and audience in the Pledge of Allegiance.

- **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes/corrections to the agenda – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve agenda
MOVED: Councilwoman Perea
SECONDED: Councilwoman Sanchez-Montoya
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

- **PUBLIC INPUT FORUM.**
None.

1. MEMORANDUM OF UNDERSTANDING (MOA) – LOS LUNAS SCHOOL DISTRICT HIGH SCHOOL POOL.

Mr. Michael Jaramillo & Ms. Clair Ciermans presented item one. The Los Lunas High School wants to partner with the Village of Los Lunas and enter into a MOA for the opening of the pool for summer 2015. The \$35,000.00 is half of the operating costs, the school puts in the remaining funds. The high school does not use the pool for physical education anymore; it is strictly for recreational purposes. Mayor Griego asked Council if they had any questions – there was none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve MOA
MOVED: Councilman Saiz
SECONDED: Councilwoman Perea
CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

2. RESOLUTION 15-02 – RATIFY RESOLUTION / SPONSORSHIP FOR RECREATIONAL TRAILS APPLICATION (HUNING RANCH PARK IMPROVEMENT PROJECT).

Mr. Michael Jaramillo presented item two. These are grants that are giving out from the New Mexico Department of Transportation. This grant would help the Village build a trail system from Huning Ranch to the business community. The grant is for \$586,000.00 for the 2015/2016 year. Mayor Griego asked Council if they had any questions – there was none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to ratify/approve resolution 15-02.
MOVED: Councilwoman Sanchez-Montoya
SECONDED: Councilman Saiz
CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

3. RESOLUTION 15-03 – RATIFY RESOLUTION / SPONSORSHIP FOR RECREATIONAL TRAILS APPLICATION (JUBILEE RECREATIONAL TRAIL CONNECTION PROJECT).

Mr. Michael Jaramillo presented item three. This is another opportunity to connect Huning Ranch to Jubilee community and also the business community. The grant is for \$230,400.00 for the 2015/2016 year. All these grants have a 15% match – low match. Councilwoman Perea would like some public input. Mayor Griego asked if the Council had any comments – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to ratify/approve resolution 15-03
MOVED: Councilman Saiz
SECONDED: Councilwoman Perea
CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

4. RESOLUTION 15-04- RATIFY RESOLUTION / SPONSORSHIP FOR RECREATIONAL TRAILS APPLICATION (RIVERSIDE RECREATIONAL TRAIL CONNECTION PROJECT).

Mr. Michael Jaramillo presented item four. This application is for continuation of work we are conducting in the Bosque. This application is to continue with the connectivity of trails and extend north all the way to the sewer plant in Bosque Farms. This grant is for \$880,000.00. Councilman Saiz asked if the Village will be responsible for maintaining the trails. Mr. Jaramillo replied yes. Mayor Griego asked Council if they had any questions, there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to ratify/approve resolution 15-04
MOVED: Councilwoman Perea

SECONDED: Councilwoman Sanchez-Montoya

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

5. RESOLUTION 15-05 – AUTHORIZING THE APPLICATION FOR FINANCIAL ASSISTANCE TO THE NEW MEXICO WATER TRUST BOARD FOR THE VILLAGE OF LOS LUNAS EAST SIDE WATER CROSSING.

Mr. Gregory Martin presented item five. As part of the application request, the Water Trust Board requires the governing body to approve a resolution supporting the project funding request. The funding will be for the construction for Phase I river crossing. Mayor Griego asked Council if they had any questions, there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve resolution 15-05

MOVED: Councilman Saiz

SECONDED: Councilwoman Perea

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

6. BID AWARD – EXISTING MBR WWTP ADDITION OF UPPER CASSETTES IN MBR BASINS.

Mr. Gregory Martin presented item six. The Village of Los Lunas advertised for bids to add upper cassettes within the basins at the existing MBR facility. Work will include the installation of nine (9) MBR filtration cassettes in each of the four (4) existing MBR basins, cleaning of existing MBR cassette units and basins, installation of all piping and fittings for the installation of MBR cassette units, installation of electric valve actuators on permeate flow control valves for upper cassettes and all associated electrical work and all software/hardware modifications. Two bids were received: RMCI, Inc. for \$1,489,357.00 and Anderson-Brown, Inc. for \$1,530,457.00. Molzen-Corbin Engineers reviewed bid packets/documents. Their recommendation is to award to lowest bidder, RMCI, Inc. Mayor Griego asked Council if they had any questions, there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve lowest bid – RMCI, Inc.

MOVED: Councilman Saiz

SECONDED: Councilwoman Perea

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya – yes) FOR AND 0 AGAINST.**

7. PROPOSED REVISIONS TO SECTION 2.28.040 OF THE PERSONNEL ORDINANCE REGARDING RECRUITMENT AND SELECTION OF EMPLOYEES APPLYING FOR TRANSFER, PROMOTIONS AND POSTING REQUIREMENTS.

Mr. Gregory Martin presented item seven. Mayor and Council have directed staff to draft revisions to the Personnel Ordinance that will change how transfers and promotions are handled. Changes would require staff to recommend employees for internal transfer and promotion to the Village Council, instead of to the Village Administrator – Village Council will approve internal transfers and promotions at a Council Meeting. Mr. Jim Rickey approached the podium and gave input on topic. Mayor Griego indicated that he wants the Village to be “transparent” and includes these personnel items coming before Council for approval. Council directed staff to move forward with the ordinance revisions. Mr. Martin said he would move forward with advertising ordinance and item would come before Council at a later date. *Information and discussion only.*

8. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1, that the following matters would be discussed in closed session: hiring of Police Officer and discuss acquisition of real property.

APPROVAL: Motion to go into executive session pursuant to NMSA 1978 Section 10-15-1 (H) (2).

MOVED: Councilwoman Sanchez-Montoya

SECONDED: Councilwoman Perea

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Lovato – yes; Councilman Saiz – yes) FOR AND 0 AGAINST.** Adjourned at 6:325 p.m.

At 7:14 p.m., Mayor Griego asked for a motion to reconvene to go back into open session after discussing: hiring of a Police Officer and discussion of real property.

APPROVAL: Motion to reconvene in open session pursuant to NMSA 1978 Section 10-15-1 (H) (2).

MOVED: Councilman Saiz

SECONDED: Councilwoman Perea

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Lovato – yes; Councilman Saiz – yes) FOR AND 0 AGAINST.**

Regarding the hiring of a Police Officer – Mayor Griego put up the name of Officer Isaiah Pena.

APPROVAL: Motion to approve

MOVED: Councilwoman Perea

SECONDED: Councilwoman Montoya

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Lovato – yes; Councilman Saiz – yes) FOR AND 0 AGAINST.**

Regarding the real property – the acquisition. Staff was giving direction to look into the funding for the purchase.

9. TRAVEL: IN-STATE / OUT-OF-STATE.

Mayor Griego asked if there were any questions regarding the travel – there were no questions.

APPROVAL: Motion to approve all travel

MOVED: Councilman Saiz

SECONDED: Councilwoman Perea

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Lovato – yes; Councilman Saiz – yes) FOR AND 0 AGAINST.**

10. APPROVAL OF MINUTES.

Mayor Griego asked if there were corrections or additions to the council minutes of January 22, 2015

MOTION: Motion to approve minutes

MOVED: Councilwoman Perea

SECONDED: Councilwoman Sanchez-Montoya

CARRIED: Motion passed on a vote of **3 (Councilwoman Perea – yes; Councilman Saiz – yes; Councilwoman Sanchez-Montoya - yes) FOR AND 0 AGAINST.**

11. ADJOURNMENT.

Council meeting adjourned at 7:16 p.m.

GREGORY D. MARTIN, VILLAGE ADMINISTRATOR

CHARLES GRIEGO, MAYOR