

**VILLAGE OF LOS LUNAS  
REGULAR COUNCIL MEETING AGENDA  
THURSDAY, DECEMBER 15, 2016 – 6:00 PM  
COUNCIL CHAMBERS - 660 MAIN STREET  
LOS LUNAS, NM 87031**

**PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING –  
THANK YOU**

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.
- PUBLIC INPUT FORUM.

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date by letter in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. **Written materials will not be accepted during regular agenda items in the interest of time.**

**CHRISTINA AINSWORTH 1. ORDINANCE 276-2016-10 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO<sup>a</sup>.**

**TAB 1.**

**ACTION REQUESTED OF COUNCIL:**

***REMOVE FROM TABLED STATUS (tabled 12/1/16). PUBLIC HEARING:*** Approve or disapprove.

**BACKGROUND AND RATIONALE:**

James Jaramillo, acting on behalf of Red Cap Properties, LLC, has applied for a zone change from R-3 to C-1 for the property located in Tract lettered "A-1" Plat of Westridge, a replat of Subdivision of Lots B-1 thru B-5, within Westwind Subdivision, located within Projected Section 29, Township 7 North, Range 2 East, New Mexico Principal Meridian, Village of Los Lunas, San Clemente Land Grant, Valencia County, New Mexico, as the same is shown and designated on the plat of said subdivision, filed in the office of the County Clerk of Valencia County, New Mexico, on April 17, 1990, in Cabinet "F", Folio 176, 2.33 Acres, located on Camino del Rey Dr. SW, for the purpose of allowing permissive C-1 uses.

**CHRISTINA AINSWORTH 2. SUBDIVISION ORDINANCE REVISION UPDATE.**

**TAB 2.**

**ACTION REQUESTED OF COUNCIL:**

***INFORMATIONAL PURPOSES ONLY.***

**BACKGROUND AND RATIONALE:**

The Community Development Department has been working on updating the subdivision ordinance and has scheduled public hearings to review sections throughout the 2017 with the goal of completing the effort by December 2017.

**GINNY ADAME 3. RESOLUTION 16-39 – AUTHORIZING THE APPLICATION FOR FY2018 LDWI GRANT FUNDS.**

**TAB 3.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

A resolution for the Village of Los Lunas City Council to review and approve or disapprove the authorization of the Village of Los Lunas/Valencia County DWI Program to apply for Local DWI Distribution and Grant funding for the fiscal year 2018.

**GINNY ADAME 4. RESOLUTION 16-40 – A RESOLUTION OF THE MUNICIPALITY, APPOINTING A VILLAGE OF LOS LUNAS/ VALENCIA COUNTY DWI PLANNING COUNCIL.**

**TAB 4.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

A resolution for the Village of Los Lunas City Council to review and approve or disapprove the appointment of the DWI Planning Council Executive Board Members as listed for TY 2018.

**MICHAEL JARAMILLO**

***5. ORDINANCE 422 – AUTHORIZING THE VILLAGE OF LOS LUNAS TO ENTER INTO A LOAN AGREEMENT WITH THE NEW MEXICO ENVIRONMENT DEPARTMENT FOR THE PURPOSE OF OBTAINING WASTEWATER CONSTRUCTION LOAN FUNDS IN THE PRINCIPAL AMOUNT OF \$582,600.00 PLUS ACCRUED CONSTRUCTION INTEREST; DESIGNATING THE USE OF THE LOAN FUNDS FOR THE PURPOSE DEFINED IN THE MOST CURRENT PROJECT DESCRIPTION FORM AS APPROVED BY NMED; DECLARING THE NECESSITY FOR THE LOAN; PROVIDING THAT THE LOAN WILL BE PAYABLE AND COLLECTIBLE SOLELY FROM THE WATER/SEWER REVENUE TO BE DERIVED FROM WATER/SEWER PROPRIETARY FUND; PRESCRIBING OTHER DETAILS CONCERNING THE LOAN AND THE SECURITY THEREFOR.***

**TAB**

**5.**

**ACTION REQUESTED OF COUNCIL:**

***PUBLIC HEARING.*** Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Village of Los Lunas is requesting to enter into a loan agreement with the New Mexico Environment Department (NMED) for the purpose of obtaining waste water construction loan in the principal amount of \$582,600.00; Declaring the necessity for the loan; providing that the loan will be payable and collectible solely from the water/sewer propriety fund sales; prescribing other details concerning the loan and the security therefor. A general summary of the subject matter contained in the ordinance is set forth in the title. This notice constitutes compliance with 3-17-3 N.M.S.A. 1978. Item was published in the Valencia County News-Bulletin and Albuquerque Journal.

**MICHAEL JARAMILLO**

***6. RESOLUTION 16-42 – AUTHORIZING THE ASSIGNMENT OF OFFICIAL REPRESENTATIVES AND SIGNATORY AUTHORITIES.***

**TAB**

**6.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The State of New Mexico Environmental Department is requesting a resolution authorizing the assignment of official representatives and signatory authority regarding loan agreement CWSRF Project Number CWSRF 060. The Village of Los Lunas is required to identify the official borrower and signatory authority to sign reimbursement request and other documents requiring a signature for submittal to the New Mexico Environment Department.

**JASON DURAN**

***7. CONTRACT – REQUEST PERMISSION TO ENTER INTO CONTRACT FOR RECREATION DIVISION.***

**TAB**

**7.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Request permission to enter into contract with individuals as league officials for the Indoor Volleyball League held at Daniel Fernandez Recreation Center.

**MICHAEL JARAMILLO**

***8. POTABLE WATER SYSTEM EMERGENCY RESPONSE PLAN.***

**TAB**

**8.**

**ACTION REQUESTED OF COUNCIL:**

***FOR INFORMATIONAL PURPOSES ONLY.***

**BACKGROUND AND RATIONALE:**

The Village of Los Lunas Public Works Department has created a Potable Water System Emergency Response Plan. This plan is a mechanism to operating and maintaining the water supply, treatment and distribution system that involves consideration for routine functions, planning and responding to emergency situation. This plan will assist water division personnel in preparing and responding to emergency situations within our potable water system.

***9. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters will be discussed in closed session:***

**TAB**

**9.**

- a.** Hire FT Park Technician – Parks Division / Community Services Department.
- b.** Hire Seasonal Recreation Aide – Recreation Division / Community Services Department.
- c.** Hire (2) Truck Driver Operators – Street Division / Public Works Department.
- d.** Hire Street Sweeper – Street Division / Public Works Department.

**10. APPROVAL OF MINUTES**

**TAB 10.**

- a) Minutes for December 1, 2016 Council Meeting.

**11. ADJOURNMENT.**

***Anyone requiring special accommodations please notify the Village of Los Lunas five (5) days prior to council meeting. Contact the Deputy Clerk at 839-3840.***